



**Sofrydd**  
Primary School  
Ysgol Gynradd  
**Swffryd**

# Additional Learning Needs Policy



**Article 15:** Your right to meet with friends and join groups and clubs.

**Article 23:** Your right to special care and support if you are disabled so that you can lead a full and independent life.

**Article 28:** Your right to learn and go to school.

**Article 29:** Your right to become the best that you can be.

On a Learning Journey Together

## **Introduction**

At Sofrydd Primary School we believe that some children have Additional Learning Needs (ALN) if they have a learning difficulty, which calls for additional educational provision to be made for them.

Children have a learning difficulty if they:

- (a) have a significantly greater difficulty in learning than the majority of children of the same age: or
- (b) have a disability which prevents or hinders them from making use of educational facilities of a kind generally provided for children of the same age in schools within the area of the local education authority
- (c) are under compulsory school age and fall within the definition at (a) or (b) above or would do so if additional educational provision was not made for them.

Additional educational provision means:

- (a) for children of two or over, educational provision which is additional to, or otherwise different from, the educational provision made generally for children of their age in schools maintained by the LA, other than additional schools, in the area
- (b) for children under two, educational provision of any kind (Education Act 1996)

## **Statement of Intent**

It is the aim of Sofrydd Primary School to provide every child with the best education possible. Our objective in setting out the school's ALN policy is to make everyone aware that we want all pupils to benefit as fully as possible from the education provided within the school.

We cater for pupils who experience difficulties in: -

- communication and interaction
- specific learning difficulties
- cognition and learning
- behaviour, emotional and social development
- sensory and/or physical and medical conditions.

The school adheres to equal opportunities in relation to race and cultural diversity.

## **Aims and Objectives**

We aim:

- to identify pupils with ALN as early as possible and that their needs are met.
- to have in place systems whereby teachers are aware of such pupils.
- to provide all our children with a broad and balanced curriculum which is differentiated to the needs and ability of the individual.
- to be sympathetic to each child's needs by providing a strong partnership between children, parents, governors, LEA and outside agencies.
- to ensure all pupils make effective progress and realise their full potential.
- to ensure all pupils take a full and active part in school life.

## **Admissions**

We will: -

- treat all applications equally and we will not discriminate against pupils with additional learning needs.
- admit those children with additional learning needs but who do not have a statement.
- not refuse admission to children with additional learning needs because we feel that we will be unable to provide the necessary support.

## **Complaints Procedure**

Parents who have a grievance or complaint about the nature or amount of additional needs that their child receives are encouraged to ask for a mutually convenient meeting with the school in order to resolve the issue.

The LA must have in place 'arrangements with a view to avoiding or resolving disagreements between parents and certain schools about the additional educational provision made for their child.' (ALN Code of Practice)

## Curriculum

The school aims to provide for pupils: -

- a broad and balanced curriculum.
- a curriculum which is differentiated to meet their specific needs.
- a range of teaching strategies to meet their individual needs.
- Individual Development Plans, which set a small number of targets (no more than three), closely matched to the pupil's needs. Targets must be specific and are to be reviewed regularly.

## Range of Provision

The school aims to provide a variety of provision by way of:-

- Universal Provision – Developing learning and wellbeing through school provision, both within class
- in-class support either individually or in small groups with support teachers and/or learning support assistants
- withdrawal support either individually or in small groups with support teachers or LSA's

## Roles and Responsibilities

<b>People in the Process</b>	<b>Responsibilities</b>
<b>Additional Learning Needs Co-ordinator (ALNCO)</b>	<ul style="list-style-type: none"><li>• To work with the Headteacher to oversee the day to day provision for pupils with additional learning needs within the school.</li></ul>
<b>The Governing Body</b>	<ul style="list-style-type: none"><li>• To ensure that provision of ALN is of a high standard.</li><li>• To have regard to the Code of Practice when undertaking its responsibilities.</li><li>• To report annually to parents on the effectiveness of the school's ALN policy.</li><li>• To have in place a designated person who will make sure that where it is known that a pupil has additional educational needs, those needs are made known to all who are likely to teach him or her.</li><li>• To notify parents when the school feels that their child has additional educational needs.</li></ul>

	<ul style="list-style-type: none"> <li>To have in place a strategy to monitor the school's ALN policy.</li> </ul>
<b>The Headteacher</b>	<ul style="list-style-type: none"> <li>To ensure that the daily management of ALN provision is effective.</li> <li>To work closely with the ALNCO and the teaching and support staff.</li> <li>To keep the Governing Body informed of all matters relating to its responsibilities for the provision of ALN.</li> <li>To inform parents when ALN provision has been made for their child.</li> </ul>
<b>The Class Teacher</b>	<ul style="list-style-type: none"> <li>To be aware of the school's policy for the identification and assessment of pupils with ALN and the provision it makes for them.</li> <li>To deliver the individual programme for each ALN pupil as set out in their IEP.</li> <li>To develop IEP's for ALN pupils by working closely with the ALNCO and support staff.</li> <li>To complete and review provision mapping on a termly basis.</li> <li>To liaise with ALNCO on progress of ALN pupils on a termly basis.</li> </ul>
<b>Parents</b>	<ul style="list-style-type: none"> <li>To work closely with the school in order to develop a partnership that will support ALN pupils.(See Partnership with Parents)</li> </ul>
<b>Pupils</b>	<ul style="list-style-type: none"> <li>To make pupils aware that they can be a partner in the delivery of their individual programme as set out in their IEP.</li> </ul>

### **Identification, Assessment**

**Early Identification** - We feel it is vital that pupils with ALN are identified at an early stage. Every teacher in this school is responsible for identifying pupils with ALN.

Individual class teachers are responsible to record their concerns on the concern referral form.

We will inform parents at the earliest opportunity of the school's concerns and that the appropriate ALN provision has been made for their child.

**Assessment** - It is essential that all teachers in the school have the necessary observational skills to identify pupils with ALN at an early stage. Teacher observations, records from feeder schools and information from parents provide an overall picture of a child's needs.

The school has also established a procedure for on-going diagnostic assessments and standardised tests.

<b>Year Group</b>	<b>Test</b>	<b>When administered</b>
Nursery	Baseline	September
Reception	Baseline	September
Year 1	N.A	N.A
Year 2	National tests	ongoing
Year 3	National tests	ongoing
Year 4	National tests	ongoing
	CATS	Spring term
Year 5	National tests	ongoing
Year 6	National tests	ongoing

BPVS test is administered if / when required to any children with educational difficulties in order to assess their level of understanding and learning.

### **Graduated Response to Pupils' Needs**

Once pupils have been identified as having ALN the school will intervene through either **Early Years Action, Early Years Action Plus, School Action or School Action Plus** as advocated in the Code of Practice (CoP).

**Early Years Action** intervention can be triggered through concern that despite providing opportunities or using alternative approaches to learning pupils: -

- make little or no progress
- work at levels significantly below others of a similar age
- show persistent emotional / behavioural difficulties
- have sensory or physical problems which hinders progress
- experience communication or interaction difficulties, which require an individual specific intervention in order to achieve access to learning.

**The ALNCO** will: -

- consult with parents
- advise and support the class teacher
- ensure an appropriate IEP is in place

- regular monitoring of IEPs
- refer to outside agencies if appropriate
- ensure relevant background information is in place

**Early Years Action Plus** - On review of the IEP, advice and support will be sort from external agencies only if the child has shown no or limited progress.

**School Action** intervention can be triggered through concern that despite receiving differentiated teaching pupils: -

- make little or no progress
- show difficulty developing literacy or numeracy skills
- present persistent emotional and behavioural difficulties
- have sensory or physical problems, which continue despite the use of additional / specialist equipment
- have communication and / or interaction problems, which continue despite curriculum differentiation.

**The ALNCO** will consider an appropriate approach such as: -

- providing different materials or equipment
- using extra staff to work closely with the pupil
- more effective strategies via staff development or training
- group support
- LEA support for advice on strategies and equipment or staff training

**An Individual Education Plan** will: -

- record strategies for pupil progress by concentrating on a maximum of three individual targets that closely match the pupil's needs.
- **IEP reviews should:** -
  - take place termly
  - record the extent to which targets have been met
  - set new targets, outline new strategies and the provision to be made
  - Be communicated to parents
- If at an IEP review it is considered the pupil has not progressed then the pupil should move to **School Action Plus**.

**School Action Plus** intervention can be triggered through concern that despite receiving differentiated teaching and additional support pupils: -

- have made little or no progress

- are working at National Curriculum levels well below that expected of a child of a similar age
- still face difficulties in developing literacy and numeracy skills
- present persistent emotional and behavioural difficulties
- have sensory or physical problems, which require additional / specialist equipment and advice from specialists.
- have communication or interaction problems which prevent the development of social relationships.

**10.3 A Statutory Assessment** may be requested from the LEA if the child still remains a cause for concern and a Statement of Additional Educational Need will be provided if the LEA feels that the child requires provision beyond what the school can offer.

**A Statement of Additional Educational Need** will: -

- outline details of the LEA's assessment of the child's additional educational needs
- state the additional educational provision which will be made to meet those needs
- identify the type of school which the LEA believes would be appropriate to make such provision
- identify either the school which it considers to be suitable or the school for which the parents have expressed a preference
- state where the additional provision is to be provided otherwise than at school.

**The Annual Review** will: -

- assess the progress of the pupil in relation to the IEP targets
- review the provision made for the pupil
- consider ending, continuing or amending the existing Statement
- set new targets for the following year.

**A transitional review** is when pupils cross key stages or leave the primary phase to the secondary phase, thus enabling the receiving school and ALNCo to plan appropriate provision for the child.

### **Partnerships**

We believe that a close partnership with **parents** will enable children to progress. Parents have a key role to play in the partnership between home and school as they have an exclusive overview of the provision needed for the child.

Pupils with ALN will benefit from the school's close working relationship with the numerous **external support agencies**, which offer advice and support.



We feel that the provision for ALN in this school will benefit from the close links we have with **other schools** by the sharing of good practice and in making the transition between phases as smooth as possible for the pupils.

### **Monitoring**

Monitoring pupil progress is vital and is undertaken by the AENCO and individual class teachers on a regular basis

### **Evaluation and Review**

The effectiveness of the **ALN provision** provided by the school will be undertaken annually by the Governing Body and reported to parents in the Annual Governors Report.

A review of the **ALN policy** document is undertaken every year. The ALN policy is a working document and is kept under constant review.

<b>Additional Learning Needs Co-ordinator (ALNCO)</b>	<b>Mrs M Penny</b>
<b>Governor for ALN</b>	
<b>Date:</b>	<b>02.04.2020</b>
<b>Review Date</b>	
<b>Review Date</b>	